

**FORM OF TENDER**

To :  
Health Sciences Authority  
11 Outram Road  
Singapore 169078  
(the “Authority”)

Name(s) of Tenderer(s): <sup>1</sup>

Address :

**Tender No: HSA000ETT16000054**

1 We, \_\_\_\_\_<sup>2</sup> (Name(s) in Block Letters) hereby offer and undertake on the acceptance of this tender to supply goods and services as specified in the Requirements Specifications under Section 3 of your Invitation to Tender and under the Instructions to Tenderer under Section 1 and Conditions of Contract in Section 2 of your Invitation to Tender

2 Our Tender is fully consistent with and does not contradict or derogate from anything in Section 1 and 2 of your Invitation to Tender or downgrade anything in your Requirement Specifications. You are entitled to reject our tender if it is inconsistent with or contradict or derogate from anything in Section 1 or 2 of your Invitation to Tender or downgrade anything in Section 3 of your Invitation to Tender.

3 We undertake that we shall as and when required by you to execute with you a formal agreement in the appropriate form incorporating the Conditions of Contract set out in this Invitation to Tender together with such further terms and conditions, if any, agreed upon between the Authority and us. Until the said formal agreement is prepared and executed, this offer together with your written acceptance thereof, shall constitute a binding agreement between us.

4 OUR OFFER IS VALID FOR **180 DAYS** FROM THE CLOSING DATE OF THIS TENDER.

5 We agree that as and when requested by the Authority, we shall extend the validity of this offer for one or more periods not exceeding in total \_\_\_\_\_ calendar months.

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<sup>1</sup> If the tender is submitted by a consortium, each member of the consortium shall be named.

<sup>2</sup> If the tender is submitted by a consortium, the Lead Member of the consortium shall submit the tender on behalf of the consortium members. Documentary proof must be provided that the Lead Member is authorised by all members of the consortium to submit, sign the tender, receive instruction, give any information, accept any contract and act for and on behalf of all the members of the consortium. For example, paragraph 1 in this Form of Tender should read “We, (Name of Lead Member), acting for and on behalf of (Name of 1st Member) , (Name of 2nd Member) and (etc – List out Names of remaining Members) ...”

6 Our price (herein referred to as "the Contract Price") for the goods and services to be supplied by us is **(firm price+ all option prices) as submitted online via GeBIZ.**

7 A breakdown of the Contract Price for the goods and services is given in the priced schedule attached hereto.

8 We are registered/not registered\* with \_\_\_\_\_ Name of Government Registration Authority) under the following supply category/head(s) as specified in the Invitation to Tender:

| Supply Category/Head | Financial Category | Expiry |
|----------------------|--------------------|--------|
|                      |                    |        |
|                      |                    |        |
|                      |                    |        |

(If the tender is submitted by a consortium, the registration status of every member in the consortium must be listed.)

9 We further undertake to give you any further information which you may require.

10 We warrant, represent and declare that we are duly authorised to submit, sign this tender, receive instruction, give any information, accept any contract and act for and on behalf of \_\_\_\_\_<sup>3</sup> (Insert Name of firm, company or consortium).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Tenderer's (as \*Principal/Agent)  
Company or Business Registration No<sup>4</sup>:

Tenderer's official  
Stamp<sup>4</sup>:

Authorized Signature<sup>4</sup>  
Name:  
Designation:

(\*Delete whichever is not applicable)

**NOTICE:** This Form duly completed MUST accompany every Tender Proposal. Any change to its wordings may render the Tender liable to DISQUALIFICATION

<sup>3</sup> If the tender is submitted by a consortium, the tender shall be submitted by the Lead Member on behalf of all members of the consortium. Each member of the consortium shall be listed. For example, "... for and on behalf of (Name of 1st Member) , (Name of 2nd Member) and (etc – List out Names of remaining Members) ..."

<sup>4</sup> The Lead Member's registration number, official stamp and authorised signature must be provided.